

EXECUTIVE SUMMARY

Recommendation for Additional Spending Authority 15-109T - Termite Extermination Services

The current Invitation to Bid (ITB) 15-109T – Termite Extermination Services was approved on May 19, 2015, with a three (3) year contract that will expire on June 30, 2018. ITB 15-109T was originally awarded a spending authority of \$1,010,000. This contract is utilized by the Physical Plant Operations Department.

This request is for the School Board approval of an additional spending authority for \$250,000. This increase will take the existing spending authority from \$1,010,000 to \$1,260,000. The requested amount will allow for additional termite extermination services until the expiration of the contract of June 30, 2018. Below is a breakdown of the requested spending authority:

Current approved spend authority	\$1,010,000
Unused spend authority	\$ 105,666
Estimated forecast spend	\$ 334,939
Unused spend authority	- \$ 105,666
Difference needed	= \$ 229,273
Ten (10) percent buffer	+ \$ 22,927
Total spend authority (rounded)	\$ 250,000

The ITB 15-109T is a critical bid providing necessary services to ensure a safe and healthy environment for students, staff, and visitors to the District utilized for the recurring termite fumigation throughout the District. Beach Environmental Exterminating, Inc. is the primary awardee. In the event Beach Environmental Exterminating, Inc. cannot perform the services; the alternate vendors will be contacted.